



we learn, we build, we play with
LEGO® Bricks

AGE REQUIREMENTS FOR CLASSES:

Must be at least 5 years old

***Exceptions:**

Preschool Ages 3+

Junior Robotics/RC Ages 7+

Stop Motion Movie Making Ages 7+

Mindstorms EV3 Ages 9+

Exceptions may be made based on experience and behaviour.

PAYMENT:

Payment is due at the time of registration. Payments can be made online through credit card or by cheque in-person payable to Bricks 4 Kidz-Oakville

REGISTRATION FORMS:

Please bring your child's *completed* registration form on the first day of class or camp.

SPECIAL INSTRUCTIONS:

Please ensure that any medical and/or behavioural concerns are disclosed prior to class or camp start to allow for adequate planning. The registration form includes a section where you may indicate special instructions for your child.

ABSENCES:

Please call **(289)400-6624** at your earliest convenience and leave a message if your child will be absent. Please be specific, stating your child's full name and the class they are registered in.

SIGN-IN/SIGN-OUT POLICY FOR CAMPS/CLASSES:

Please drop off your child NO earlier than 10 minutes prior to class or camp start. Supervised lunchtime is between 12:00 pm and 1:00 pm each day. Please pick up your child at dismissal time. You will be charged a late fee if you are over 10 minutes late to pick up your child.



we learn, we build, we play with
LEGO® Bricks

A Parent/Guardian, or other authorized adult must sign each child in/out of camp every morning and afternoon. The only people that your child will be released to are those listed on your information form. **Note:** all persons authorized to pick up campers must be at least 16 years of age. If someone other than a parent will pick up your child, please give us prior written notice. If there is an emergency and no one on 2 your list can pick up your child, the primary parent/guardian must call (905) 901-3766 to allow another adult to pick up the child or send a signed note of authorization with that person.

LATE PICK-UP:

Unless otherwise specified, After 4:10 pm, we will call the individuals you have authorized to pick up your child. **After 4:15 pm, there will be a late charge fee of \$10 for the first five minutes and \$5 for each five-minute increments after, payable at the time of pickup.** If an emergency arises, please call (289) 400-6624 and leave a message that you will be late so we can explain to your child that you are on your way. Please note that repeated late pickups might result in termination from the program.

DO YOU SERVE LUNCH AND A SNACK AT CAMPS?

No – please remember that each child should bring his/her own NUT FREE lunch, snacks and beverages. If your child has any special food allergies/restrictions please make sure to note them in the space provided on the registration form. We are happy to do our best to accommodate any concerns or medical needs your child may have.

CLASS RULES:

1. Speak for yourself...not for anyone else.
2. Listen to others...they'll listen to you.
3. Avoid put downs...who needs them.
4. Participate in group activities and stay with the group.
5. Show respect...every person is important.
6. Take charge of yourself...you are responsible for you!
7. Have fun! 😊



we learn, we build, we play with

LEGO® Bricks

POLICIES

REFUND POLICY:

- If you should need to cancel your spot within or more than 3 weeks before the starting date of a program we will refund your money, minus a \$50 administration fee per session. Cancellation of a program within 2 weeks of a program start date is refunded at 50% of the cost, minus a \$50 administration fee. Once a program has started, there is no refund. All requests must be in writing to : LilyB@bricks4kidz.com

MAKE-UP CLASSES & TRANSFER POLICY:

- Make up classes & transfers will be accommodated as long as the class is offered and there is room in the class.

CANCELLATIONS:

- Bricks 4 Kidz® reserves the right to cancel any program due to insufficient enrolment. Upon cancellation, a full refund will be made less classes already completed.

DISMISSAL POLICY:

- Authorized Parents/Caregivers must sign children out of programs. The only people that your child will be released to are those listed on your information form. All persons authorized to pick up students must be at least 16 years of age. If someone other than a parent will pick up your child, please give us prior written notice. If there is an emergency and no one on your list can pick up your child, the primary parent/guardian must call the Bricks 4 Kidz® director @(289) 400-6624 to allow another adult to pick up the child or send a signed note of authorization with that person.

CLASS CONDUCT:

- Bricks 4 Kidz® reserves the right to release, without refund of class fees, any child whose behaviour becomes unmanageable. This action will not be taken without verbal and written warnings. No child will be allowed to intentionally physically harm any other persons or person's property while class is in session. Bricks 4 Kidz® highly discourages children from bringing any electronic devices such as cell phones or video games to camp. All electronic devices are to remain off and put away while class is in session. Bricks 4 Kidz® is NOT responsible for damages or loss of any personal property while at class. Children will be allowed to store a backpack or bag if needed while at class.



we learn, we build, we play with

LEGO® Bricks

STAFF SCREENING POLICY:

- Bricks 4 Kidz® instructors are individuals who have a great interest and ability in teaching Bricks 4 Kidz programs to students in an exciting way. Each instructor is trained in specific lessons involving the themes in the programs. In addition, all instructors go through a criminal history background check.

PROJECT TAKE-HOME POLICY:

- Since we use our LEGO® supplies in classes and camps throughout the year, students do not take home projects or pieces. Campers, however, will be given small take away items to enjoy at home.



we learn, we build, we play with
LEGO® Bricks

Bricks 4 Kidz Program registration, photo release authorization and policies sign up form

Child's Name: _____

Age: _____ Date of Birth: (MM/DD/YY) _____

School: _____

Family/Child Physician: _____ Phone: _____ OHIP#: _____

Parent/Guardian's names _____

Parent/Guardian Address: _____

E-mail: _____

Parent/Guardian Phone Numbers: (H): _____ (C): _____ (W): _____

Information that the instructor(s) should be aware of (Medical, Behavioural etc) _____

MEDICAL TREATMENT PERMISSION

If your child requires immediate medical services he/she will be transported to the nearest medical centre or hospital emergency unit. Payment for services will be the responsibility of the parent or guardian. The instructor at the event will contact you at the earliest possible time in the event of an emergency. Thank you for your cooperation.

RELEASE OF CLAIM

I, do hereby agree to indemnify and hold harmless, release, and discharge the sponsoring organization of said Bricks 4 Kidz® Class from any and all claims for personal injuries or property damage occurring to or sustained by myself/and or my child, while participating in said activity including any and all consequential damage claims which I may be entitled to recover from said injury or property damage claim.

PHOTO RELEASE

I, do hereby consent and agree that Bricks 4 Kidz® has the right to take photographs of my child and to use these on the company website (www.bricks4kidz.com) and promotional material without compensation. Your child's name and identity will not be revealed. If you would prefer we do not photograph your child please notify us via e-mail at LilyB@bricks4kidz.com.

AUTHORIZATION FOR PICK UP

Adults allowed to pick-up my child from camp (other than those listed above) ID verification will be required:

Name: _____ Phone: _____

Relationship to child: _____

Name: _____ Phone: _____

Relationship to child: _____

Your signature below indicates you have read, understood and agree with the parent handbook and Bricks 4 Kidz® policies listed.

Signature of Parent and/or Guardian: X: _____ Date: _____

Lego® is a registered trademark of the LEGO Group of companies which does not sponsor, authorize, or endorse these programs or this website.